

**BEMUS POINT CENTRAL SCHOOL DISTRICT**

Administration Office  
P.O. Box 468, 3980 Dutch Hollow Road  
Bemus Point, New York 14712-0468  
(716) 386-2375

**APPLICATION FOR INSTRUCTIONAL EMPLOYMENT**

**PERSONAL INFORMATION:** \_\_\_\_\_ Date of Application \_\_\_\_\_

Name \_\_\_\_\_  
(First) (Middle) (Last) (Maiden)

Present Address \_\_\_\_\_  
(Street) (City & State) (Zip) (Phone)

Permanent Address \_\_\_\_\_  
(Street) (City & State) (Zip) (Phone)

Business Address \_\_\_\_\_  
(Street) (City & State) (Zip) (Phone)

Social Security Number \_\_\_\_\_ Teacher Retirement Number \_\_\_\_\_ U. S. Citizen \_\_\_\_\_  
(ANY EMPLOYEE [FULL OR PART-TIME] IS ENTITLED TO JOIN THE RETIREMENT SYSTEM.)

Position(s) applied for. List in order of preference:  
\_\_\_\_\_

List activities which you are capable of, and willing to, direct or coach:  
\_\_\_\_\_  
\_\_\_\_\_

<b>CERTIFICATION:</b>	Subjects/Grades	Perm or Prov	Issued	Expires
NY# _____	_____	_____	_____	_____
NY# _____	_____	_____	_____	_____
Other _____	_____	_____	_____	_____

**TENURE:**

Have you been previously tenured in a NYS school district? \_\_\_\_\_  
(Upon employment you will need to supply proof of tenure.)  
If yes, please indicate school district \_\_\_\_\_

Have you ever been denied tenure? \_\_\_\_\_

Present Position or status \_\_\_\_\_

Reason for leaving present position \_\_\_\_\_

When will you be available for employment? \_\_\_\_\_

What is your present salary? \_\_\_\_\_ Prepared to accept? \_\_\_\_\_

Have you ever been dismissed, or asked to resign, from a teaching position? \_\_\_\_\_ If "yes", please give details. (Additional space on back)  
\_\_\_\_\_

Have you ever had a teaching certificate revoked or suspended? \_\_\_\_\_

Have you ever been convicted of a crime? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain \_\_\_\_\_

Have you completed the fingerprinting requirements? Yes \_\_\_\_\_ No \_\_\_\_\_

**PROFESSIONAL TRAINING:**

School	Name and Location	Dates Attended		Degree & Date	Total Credit Hours	Major	Minor	Distinctions or Honors
		From	To					
High School					XXX	XXX	XXX	
Colleges or Universities Attended								

**TEACHING EXPERIENCE:**

(Regular paid teaching under contract)

Name and Location of School	Immediate Supervisor	Telephone Number	From	To	Grade and Subjects Taught	
					Full Time	Part Time

Total Full Years Experience \_\_\_\_\_

How many college or university credits have you earned in your teaching field during the last three years? \_\_\_\_\_

**NON TEACHING WORK EXPERIENCE:**

Firm	Location	Immediate Supervisor	Telephone Number	Kind of Work Performed	Length of Service

List Experiences you have had working with children (outside of school).

Camp \_\_\_\_\_

Home \_\_\_\_\_

Community \_\_\_\_\_

Church \_\_\_\_\_

Other \_\_\_\_\_

**REFERENCES:**

These should be persons qualified and willing to give an honest appraisal of your fitness for the position you seek. Please include superintendents and principals with whom you have worked.

Name	Position or Occupation	Address	Phone
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A. Professional References (*Please do not say "See Resume"*)

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

B. Personal References (*Please do not say "See Resume"*)

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_

**MILITARY SERVICE:**

Branch	Dates Served From	To
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Military Experiences or training appropriate to your teaching field \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**OTHER EXPERIENCES:**

Please describe briefly professional activities you have engaged in within the last three years (Curriculum Development, Professional Advancement, In-Service Training, Advisory Committees, etc.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Professional honors you have earned \_\_\_\_\_

\_\_\_\_\_

Offices held in professional organizations \_\_\_\_\_

\_\_\_\_\_

Special talents or abilities you possess outside your teaching field \_\_\_\_\_

\_\_\_\_\_

Please add below any information you feel pertinent. Especially helpful might be information about your future plans and goals, previous experience not otherwise covered, special factors which you feel you would like to have taken into consideration in evaluating your application.

Multiple horizontal lines for writing.

I attest that the statements made in the foregoing application, including any accompanying statements and transcripts are true, complete, and correct.

I authorize all references and past/current employers to release pertinent information, and release all parties from liability from furnishing this information.

I understand that any information provided that is found to be false may be grounds for dismissal/disqualification.

(Date)

(Signature)

NOTE: Applications are considered active only upon receipt of the following information:

- Copy of Certification Document (if appropriate)
Resume
Three Letters of Professional Reference
Transcripts

Bemus Point Central School District is an equal opportunity employer with an affirmative action policy and complies with Title IX of the 1972 HEW Regulations Act, Title VI of the Civil Rights Act of 1964 and 504 of Handicapped Law.