

Joseph P. Reyda

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PROFESSIONAL SUMMARY

For over twenty-five years I've had the opportunity to work with children as a teacher, coach, assistant principal, director, and even acting superintendent. In each of these roles I've brought high expectations for my students, my colleagues, and for myself. Now I want to use my experience to become a district leader who will have the same positive influence on an even greater community.

PROFESSIONAL EXPERIENCE

Director of Instruction /Chief Information Officer/Human Resources **April 2007 - Present**
Responsible for district-wide instructional program, human resources, budgeting, grant management, district data reporting and technology for a district of 1,500 students and 300 faculty and staff.

Acting Superintendent **April 2016 – May 2016**
Responsible for all district level powers and obligations of the superintendent for a district of 1,500 students and 300 faculty and staff while the superintendent was on an unexpected medical leave.

Fredonia Central School District, 425 East Main Street, Fredonia, New York 14063

Strategic Leadership Achievements:

- Coordinated with the Westfield, Cassadaga, and Brocton school districts to create a regional inservice day to focus on similar district initiatives with a national Model Schools speaker.
- Established a district-wide hiring process for new teachers and administrators. Facilitated hiring committees to select building level administration at all grade levels.
- Chaired the district's EXCEL Committee that completed the 2016 capital project and SMART Schools Bond Act committee that designed and submitted two projects.
- Design all district in-service and new employee orientation days to promote and advance the academic and instructional goals of the district.
- Assist in the creation of the district's annual budget, including BOCES and general fund expenditures.
- Created new district technological focus on 21st Century learning by providing access to technology throughout each building's grade levels and implemented Google Suite for Education as a primary instructional collaboration tool for teachers and students throughout the district.
- Counseled, advised and mediated district staff members regarding personnel policy and procedures.

Instructional Leadership Achievements:

- Chair committees to update and align required academic plans including Professional Development Plan, Technology Plan and Response to Intervention Plan to district goals and initiatives.
- Coordinate with all building administrators to use federal and state grant programs, including all Title monies and IDEA grants to support and advance district academic and instructional goals.
- Lead district's efforts to align existing curriculum to the New York State Next Generation Learning Standards.
- Direct all professional development offerings held in the district including BOCES sponsored technology workshops, differentiated instruction based services and literacy initiatives.

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- Coordinate academic and social services for homeless and unaccompanied youth residing within the district.

Organizational Leadership Achievements:

- Coordinate with district's Business Office officials to properly manage and utilize all Federal and state grants.
- Created the timeline outlining the closing and reopening of the district's primary school and building grade-level realignment.
- Established clear personnel procedures regarding hiring process, evaluation expectations, board agenda development and employee record management.
- Lead the district's Data Team to manage all district demographic, enrollment and program service data to ensure accurate data reporting to New York State.
- Facilitate the district's Curriculum Council, Professional Development Committee, Data and Technology Committee to promote high expectations for student achievement.
- Collaborated with New York State auditors to ensure accurate ARRA revenue and expenditure reporting.

Political Leadership Achievements:

- Participated in negotiations meetings with the Fredonia Teachers' Association that resulted in a finalized collective bargaining agreement between the district and the teachers' union.
- Led the negotiations meetings with the Fredonia Administrators' Association that resulted in a finalized collective bargaining agreement between the district and the administrators' union.
- Collaborated with union leadership from CSEA, SSSA and Fredonia Teachers' Association to effectively define issues before they reach a contentious level.
- Assisted the Western New York Educational Service Council to complete the initial Centralization Study between the Fredonia and Brocton School Districts.
- Facilitated the community presentations to both Brocton and Fredonia residents to presents findings of the centralization study between the two districts.
- Participated in meetings with State Education Department officials to discuss capitol project building issues and concerns.
- Presented GEA and Foundation Aid fiscal analysis to local elected government officials

Assistant High School Principal

July 2005 – April 2007

Responsible for instructional programs, scheduling, and student behavioral interventions for 650 students high school with a staff of 60.

Fredonia High School, 425 East Main Street, Fredonia, New York 14063

Strategic Leadership Achievements:

- Utilized proactive behavioral management strategies with students, teachers and parents.
- Assisted on the creation of the Academic Academy program for at-risk students.

Instructional Leadership Achievements:

- Observed, evaluated and conferenced with high school staff to enhance best teaching practices.
- Assisted on the creation of the high school alternate day block master schedule and room assignments.

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Organizational Leadership Achievements:

- Chaired variety of committee and meetings, including Site Based, Faculty, and Advanced Placement meetings, Academic Academy programming, Hiring Committees, and District Data Team.
- Assigned duties to high school aides, held monthly meetings to review high school procedures, and provided opportunities for professional development in areas of student management and technology use.

Political Leadership Achievements:

- Collaborated with high school staff and students to develop and implement school-wide expectations and procedures.
- Coordinated with outside agencies, including Chautauqua County Health Department, Department of Probation, and Chautauqua Opportunities, to meet the needs of at-risk students.

TEACHING EXPERIENCE

English Language Arts Teacher
Chautauqua Lake High School
Mayville, New York 14757

September 2001 – June 2005

English Language Arts Teacher
Chautauqua Lake Middle School
Mayville, New York 14757

September 1996 – June 2001

English Language Arts Teacher
Mayville Central School
Mayville, New York 14757

September 1991 – June 1996

CERTIFICATIONS

- School District Administrator Certificate (SDA) – August 2004
- English Grades 7 – 12, Permanent New York State Certification – September 1995

EDUCATION

New York State Superintendent Development Program

- State University of New York at Oswego, Oswego, New York – November 2010

Certificate of Advanced Studies: School Administration

- State University of New York at Fredonia, Fredonia, New York – June 2004, G.P.A. 4.00

Master of Arts in English

- State University of New York at Fredonia, Fredonia, New York – August 1995, G.P.A. 3.74

Bachelor of Arts in English and Secondary Education

- Roberts Wesleyan College, Rochester, New York – May 1991, G.P.A. 3.57

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PROFESSIONAL CONTRIBUTIONS

Call to Leadership Featured Speaker – April 2016

- Invited by the Far West Council of School Superintendents to speak to aspiring educational leaders on the role of the district office school employee.

Step-Up to Writing Independent National Consultant - January 2002 – Present

- Trained teachers and administrators in *Step-Up to Writing* program.
- Conducted professional development sessions at the Chautauqua County Teachers' Center, Chautauqua Lake Central School District, Sherman Central School District, Panama Central School District, Brocton Central School District, and Dunkirk City School District.

OTHER LEADERSHIP EXPERIENCE

Lakeside Park Director, Village of Mayville, NY, Summers 1997 – 2003

- Responsible for interviewing, hiring, and training of Lakeside Park lifeguards.
- Enforced all Village of Mayville rules and policies that relate to the health and safety of the patrons and staff of Lakeside Park.

Mayville/Chautauqua Summer Recreation Director, Village of Mayville, NY, Summers 1996 – 2003

- Utilized a variety of child management techniques to maintain an organized and positive active-learning environment for children age 4 to age 15.
- Responsible for creating annual financial budget for recreational program.

PROFESSIONAL ORGANIZATIONS

- **Association for Supervision and Curriculum Development (ASCD)**, September 2004 – Present
- **New York State Association of School Business Officials (NYSASBO)**, September 2010 - Present
- **New York State Association of School Personnel Administrators (NYSASPA)**, September 2019 – Present
- **School Administrators Association of New York State (SAANYS)**, July 2005 - Present

COMMUNITY SERVICE

Dunkirk-Fredonia Rotary Member, Fredonia, NY, September 2009 – Present

- Serve on Youth Exchange Committee to place Rotary students with local host families.
- Served as Club President in 2016 and led the initiate to combine the Fredonia and Dunkirk Rotary club into a new combined Rotary club.

St. Mark Lutheran Church Treasurer and Secretary, Mayville, NY, January 2016 – Present

- Responsible for monthly council meeting notes and annual congregational report.

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Centaur Stride Parent Volunteer, Westfield, NY, September 2009 – Present

- Assist with fundraising to support the Integrated (Therapeutic) Horseback Riding program.

Cub Scout Pack #126 Parent Volunteer, Mayville, NY, October 2011 – 2014

- Assist with leadership and service activities with local Cub Scout Pack.

Chautauqua County Teachers' Center Policy Board Member, Jamestown, NY, April 2007 – 2010

- Provided professional development opportunities for teachers throughout Chautauqua County.

Mayville Library Board Member, Mayville, NY, January 2002 – 2006

- Responsible for Mayville Library policies and procedures.

Lakeside Park Playground Committee, Mayville, NY, September 2002 – 2005

- Proposed conceptual and pragmatic designs for state of the art village playground.